



JOHN EDMONDSON HIGH SCHOOL

Absence Notes

John Edmondson High School now uses an SMS service to advise parents/carers of student absences and lateness. You can choose to reply directly to the SMS message you receive to advise of your child's absence or you can complete one of the following notes for your child to submit during roll call.

The SMS service **WILL NOT** allow you to advise of absences in advance. Please use one of these notes to advise of absences in advance.

If you are applying for extended leave (*anything over 15 school days*) you will need to complete a different form, so please contact the Administration Office on 9825 9815 to discuss this.

<p>PARENT/CARER COPY</p> <p>Student:</p> <p>Date of absence:</p> <p>Reason:</p>		JOHN EDMONDSON HIGH SCHOOL	ABSENTEE NOTE	
	Student Name:		Roll Class:	
	Type Of Absence:	Date & Arriving Late at ____ / ____ / ____ : ____		AM / PM
		Date & Leaving Early at ____ / ____ / ____ : ____		AM / PM
		Full Day Absence from ____ / ____ / ____ to ____ / ____ / ____		
	Reason For Absence:			
Parent/Carer Signature:		Date:	____ / ____ / ____	
Telephone Number:				

<p>PARENT/CARER COPY</p> <p>Student:</p> <p>Date of absence:</p> <p>Reason:</p>		JOHN EDMONDSON HIGH SCHOOL	ABSENTEE NOTE	
	Student Name:		Roll Class:	
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		Full Day Absence from ____ / ____ / ____ to ____ / ____ / ____		
	Reason For Absence:			
Parent/Carer Signature:		Date:	____ / ____ / ____	
Telephone Number:				