



# JOHN EDMONDSON HIGH SCHOOL

## VET Assessment Notification

Faculty: Social Sciences Course: VET Business Services

Year: 12

Assessment Task: HSC Trial Examination

Assessment Weighting: 60% Due: Term 4 Week 3 Date: During exam period

Task Type: Hand in Task  In Class Task  Practical Task

|   |
|---|
| <b>RTO Competencies assessed (including codes)</b>  |
| BSBTEC201 Use business software applications<br>BSBTEC202 Use digital technologies to communicate in the work environment<br>BSBWHS311 Assist with maintaining workplace safety<br>BSBINS302 Organise workplace information<br>BSBXCM301 Engage in workplace communication<br>BSBOPS201 Work effectively in business environments<br>BSBPEF201 Support personal wellbeing in the workplace<br>BSBTEC301 Design and produce business documents<br>BSBSUS211 Participate in sustainable work practices<br>BSBTWK301 Use inclusive work practices<br>BSBTEC303 Create electronic presentations<br>BSBCRT311 Apply critical thinking skills in a team environment |
| <b>Task Description/Overview</b>  |
| The examination will test students on the HSC tested competencies listed above.   |
| <b>Detailed Assessment Task Description</b>   |
| The examination will be held in the hall during the Trial examination period<br>Examination Duration: 2 hours plus 5 minutes reading time.<br>If you are absent on the day you MUST submit an Illness/Misadventure form to receive a mark. Students who breach the school assessment policy will receive a mark of ZERO.<br>You must bring a NESA approved calculator and write in black or blue pen only.  |

| <b>Test/Examination Structure</b> |                        |
|-----------------------------------|------------------------|
| <b>Section Description</b>        | <b>Marks Available</b> |
| Multiple Choice                   | 15                     |
| Short Answer                      | 35                     |
| Extended Response                 | 30                     |
|                                   |                        |
|                                   |                        |
|                                   |                        |
|                                   |                        |
| <b>Total Marks for this task</b>  | <b>80</b>              |

Satisfactory completion of courses

A course has been satisfactorily completed, when the student has:

- Followed the course developed/endorsed by the NSW Educational Standards Authority (NESA)
- Applied himself/herself with diligence and sustained effort to the set tasks and experiences provided in the course.
- Achieved some or all of the course outcomes